

To \_\_\_\_\_ Bank Please complete in BLOCK CAPITALS

Please set up the following Standing Order and debit my/our account accordingly

**1. Your Account Details**Account Name \_\_\_\_\_ Account Number \_\_\_\_\_  
Account Branch \_\_\_\_\_ Sort Code \_\_\_\_\_**2. Payee details**Paying **St Lawrence with St Pauls, Longridge PCC** Payment Reference *Your Surname*  
Sort code **30 -96 -85** Account Number **57145960****3. About the payment**How often are the payments to be made Weekly  Two Weekly  Four weekly  Monthly   
Quarterly  Half Yearly  Yearly 

## Amount details

Date and amount of first payment (DD/MM/YY) \_\_\_\_\_ £ \_\_\_\_\_  
(allow 10 working days for receipt)Date and amount of ongoing payments (DD/MM/YY) \_\_\_\_\_ £ \_\_\_\_\_  
(if different from the first payment)

Choose one of the following two options

1. Date of final payment (DD/MM/YY) \_\_\_\_\_

2. Until further notice  (payments will be made until you cancel this instruction)**4. Confirmation**

Customer signature(s) \_\_\_\_\_

Customer signature(s) \_\_\_\_\_

Date (DD/MM/YYYY) \_\_\_\_\_

**5. Gift Aid Declaration**

Full Name (including title) \_\_\_\_\_

Address (including Post Code) \_\_\_\_\_

Thank you for supporting the work of St Lawrence and St Paul Church, Longridge. Gift Aid is a huge source of income and can help us to raise more money for the Church, at no cost to you.

To qualify for Gift Aid you must pay an amount of income and/or capital gains at least equal to the tax the the Church Charity will reclaim in that tax year (currently 25p for each £1 you give).

 I am a UK taxpayer and would like the Parochial Church Council of the Ecclesiastical Parish of St Lawrence with St Paul, Longridge (Charity Number 1134831) to reclaim tax on any donations and future gifts I make. I understand that if I pay less Income or Capital Gains Tax than the amount claimed on all my donations in that tax year (April 6 - April 5) it is my responsibility to pay any difference.

Signature(s) \_\_\_\_\_

Signature(s) \_\_\_\_\_

Date (DD/MM/YYYY) \_\_\_\_\_

**Please complete the form and return it in a sealed envelope to the Treasurer for us to forward on to your bank**

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Account Name \_\_\_\_\_ Account Number

Account Branch \_\_\_\_\_ Sort Code

**2. Payee details**

Paying

Payment Reference

Sort code

Account Number

**3. About the payment**

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Quarterly  Half Yearly  Yearly

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Customer signature(s)

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Signature(s)

Date (DD/MM/YYYY) \_\_\_\_\_

**Please complete the form and return to the Parish Office for us to forward on to your bank**

# The Parish of St Lawrence with St Paul, Longridge

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Thank you for supporting the work of St Lawrence and St Paul Church, Longridge. Gift Aid is a huge source of income and can help us to raise more money for the Church, at no cost to you.

To qualify for Gift Aid you must pay an amount of income and/or capital gains at least equal to the tax the the Church Charity will reclaim in that tax year (currently 25p for each £1 you give).

## Gift Aid Declaration

I want to Gift Aid any donations to St Lawrence with St Paul PCC that I make today and any donations that I make if the future, or have made in the past 4 years. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Title:  Full Name:

Address (including postcode):

Signature

Date (DD/MM/YYYY)

Notes:

- 1 Please advise the Parish Officer if you:
  - Want to cancel or change this declaration
  - Change your name or home address
  - No longer pay sufficient tax on your income and/or capital gains
  - Start paying sufficient tax on your income and/or capital gains to allow us to claim Gift Aid
- 2 If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return, or ask HM Revenue and Customs to adjust your tax code.

**Please complete the form and return to the Parish Office**

The Parish of St Lawrence with St Paul, Longridge is a registered Charity (No.1134831)  
Address: St Paul's Church, Church Street, Longridge PR3 3WA